



Manager Contract Management

Nokia is a global leader in the technologies that connect people and things. With state-of-the-art software, hardware and services for any type of network, Nokia is uniquely positioned to help communication service providers, governments, and large enterprises deliver on the promise of 5G, the Cloud and the Internet of Things.

Serving customers in over 100 countries, our research scientists and engineers continue to invent and accelerate new technologies that will increasingly transform the way people and things communicate and connect.

Responsibilities:

- Preparation of Commercial/ Contractual Statement of Compliance (SOC) in response to the RFPs in line with Company standards, team's contract management strategy and CM/bid strategy.
- Ensuring that respective scope, obligations, etc. is contractually well defined.
- Identify missing and/or insufficient contractual definitions in RFP and map them.
- Drafting of contracts in line with specific Standard Operating Procedures (SOP's) and standards of Nokia.
- Map/clarify tax, duties implications with NOKIA taxation specialists where applicable.
- Support and advise internal stakeholders on commercial / contractual aspects and risk.
- Using centralized tools for analysis and benchmarking of contracts and dynamic contractual conditions.
- Interact with all stakeholders on critical issues/exclusions/risks/ to be covered in T&Cs SoC.
- Support any risk owner with determining the contractual consequence of a given problem.
- Align/support to align all offer documents regarding contractual contents and structure.
- Cultivating and maintaining professional relationship with the internal stakeholders
- Ensure delivery is to the satisfaction of the internal stakeholders by supporting them both in quality and quantity.

Requirements:

- Law degree with experience in contract management / document review / RFP and risk management.
- Experience in telecommunication is an advantage
- High motivation and flexibility to learn new skills
- Ability to work in multi-cultural teams
- Person with a practical and results-oriented spirit
- Analytical and powerful communication skills

Language competence:

- **French:** Read, Write, Speak - professional level
- **English:** Read, Write, Speak - moderate to high level

People interested in this opportunity available for **Bucharest** are invited to apply on Nokia career page from LinkedIn: <https://www.linkedin.com/jobs/view/430943451/> or to send the application to corina.dragomir.ext@nokia.com.